

Sri Rukmani Satyabhama Krishnay Namaha

SRI RADHA GOVIND TEMPLE DEVASTHANAM

Rules, Regulations and Bye- Laws

And

Memorandum of Association

**R. G. T. ROAD
Port Blair**

1984



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F. 8/ D/104/LS
OFFICE OF THE REGISTRAR OF JOINT STOCK COMPANIES
ANDAMAN.

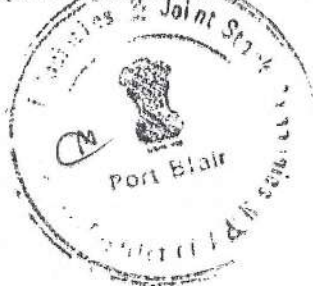
Port Blair, dated the 25th October, 1984.

CERTIFICATE

Certified that the "SHREE RADHA GOVIND TEMPLE DEVASTHASNAM ,
R. G. T. Road, Port Blair is hereby registered as a society under the Societies Registration
Act, 1860.

The Registration Number is 516.

(OFFICE SEAL)

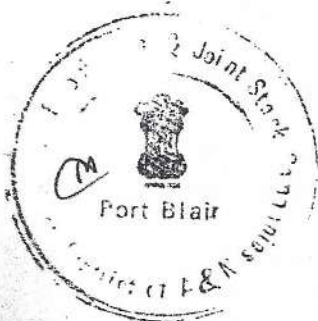


Sd/-
25-10-84
REGISTRAR OF JOINT STOCK
COMPANIES
DISTRICT OF ANDAMANS.
PORT BLAIR

RULES, REGULATIONS AND BYE-LAWS SRI RADHA GOVIND TEMPLE DEVASTHANAM PORT BLAIR

A M E N D E D

1. The Devasthanam known as Sri Radha Govind Temple Devasthanam is established for the purpose expressed in the Memorandum.
2. The Registered Office of the Devasthanam shall be located at the Sri Radha Govind Temple premises, Radha Govind Temple Road, Port Blair.
3. Definitions:-
In these Rules, Unless there is anything repugnant to the subject or context.
 - a) Devasthanam – means Shri Radha Govind Temple Devasthanam.
 - b) Constitution – means the constitutions of the Devasthanam.
 - c) Rules and Regulations and Bye - Laws – means the Rules, Regulations and Bye- laws of the Devasthanam.
 - d) Members – means persons who have associated themselves voluntarily in accordance with the rules of, memberships of the Devasthanam.
 - e) General Body – means the General Body of the Devasthanam in which the ownership, management and control of the Devasthanam is vested .
 - f) Executive Committee – means the Executive Committee formed by the General Body of the Devasthanam .
 - g) Sub - Committee – means the Sub - Committee formed by the Executive Committee in accordance with the Rules of the Devasthanam.
 - h) Year – means 1st April to 31st March of every year.



4-MEMBERSHIP

All persons irrespective of any Cast creed Religion having full faith in the objects of the Devasthanam shall be eligible to become a member of the Devasthanam provided, the person applies for membership in writing in the prescribed form as noted below and the same is accepted by the **Executive Committee**.

Form of Application for membership:

I, ...S/o residing at..... do hereby declare that I have faith in Lord Krishna and I like to become a member (under category) of Sri Radha Govind Temple Devasthanam and do hereby apply for the same.

Further, I hereby affirm that I will not do any act, which is detrimental to National interest or in the interest of Devasthanam.

Introduced by:
(Existing member of Devasthanam)

Yours sincerely
(Name & Address)

Accepted by
(President/Secretary)

5, Category of Membership :- There shall be three types of members.

- a) Life Members.
- b) Patron Members.
- c) Ordinary Members.

6. Life Members shall be those who contribute Rs. 1001.00 or more.

7. Patron Members shall be nominated by the "Executive Committee".

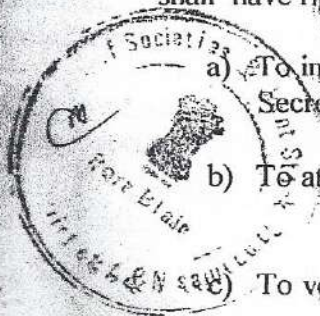
8. Ordinary Members shall have to contribute Rs 101 as the minimum annual subscription in the first week of April every year.

9. Register of Member:-The Devasthanam shall maintain a Register of Member containing the following details following details:-

- i) Name
- ii) Age
- iii) Address
- iv) Date of Admission
- v) Date on which he ceases to be a member due to resignation, death or "removal" and non-payment of annual membership Fees".

10. Rights and Privileges of Members:-Every member of the Devasthanam shall have right.

- a) To inspect the Register of Members by giving one day's notice to the Secretary.
- b) To attend all General body meetings and to participate in the discussion.
- c) To vote in favour or against any resolution.
- d) To use the Library of the Devasthanam free of charge.



- e) To participate in all the spiritual and cultural functions of the Devasthanam.
- f) To inspect the accounts of the Devasthanam, by giving Seven day's notice to the secretary notice to the secretary.
- g) To receive all publication of the Devasthanam at 25% concessional rate.

10. A) A member who is defaulter in payment of annual membership fees shall not be entitled to participate in the General Body meeting and cannot cast his / her vote at the time of Election of new Executive Committee.

Further, he/she should have completed one year (twelve months) membership.

11. **Removal or suspension of membership :-** All the life members, as noted in the Memorandum of Association, shall continue as such during their life time unless they resign, die or become Lunatic or disinterested about the activities of the Devasthanam in the opinion of the majority in the General Body and are removed by a specific resolution on that account. The membership of any member shall Cease automatically if he/ she –

- i. Fails to pay subscription for one year, consecutively or
- ii. If he dies, resigns, or is removed by resolution of the "Executive Committee".

12. **Executive Committee:-**

- a) The Executive Committee of the Devasthanam shall consists of seven life Members as shown in the Memorandum of association and fifteen members elected by the General Body and three members nominated from the General Body. The Elected members shall not continue in the post beyond three years but can be re-elected. The Nominated members shall not continue in the post beyond three years but can be renominated.

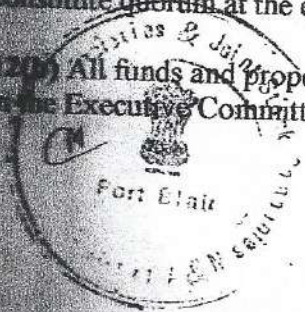
12(a) (1) The Executive Committee will consist of the following:-

- | | | |
|----|-------------------|-----|
| 1. | President | - 1 |
| 2. | Vice President | - 2 |
| 3. | Secretary | - 1 |
| 4. | Joint Secretary | - 1 |
| 5. | Treasurer | - 1 |
| 6. | Executive Members | - 9 |

12(a)(2) The elected members are nominated member of the Executive Committee shall not continue in the office beyond three years but can be re-elected / re-nominated.

12(a)(3) The quorum of the Executive Committee and General Body Committee shall be 1 / 5 of the total members. The decision of the majority will be accepted. In case no quorum the meeting shall be adjourned and fresh Executive Committee meeting or General Body meeting shall be reconvened after issuing verbal or written notice. If, no quorum fulfilled in the reconvened meeting within one-hour time appointed for the meeting, the present members shall constitute quorum at the end of one hour.

12(b) All funds and properties, whether moveable or immovable of the Devasthanam shall vest in the Executive Committee of Devasthanam



12.c) All the Office – bearers of the Committee as shown in the Memorandum of Association shall hold their respective posts for three years at a time. They can be reelected.

12.d) No Office - bearers of the Executive Committee shall be entitled to any remuneration or allowance at any time.

12. e) There shall be at least four meetings of Executive Committee in a years.

12.f) In all the meetings, the President or in his absence the Vice- President shall preside and in the absence of both the President and the Vice President the members present shall elect a Chairman from among themselves particularly for that meeting only. Five members shall form a quorum and each member shall have any one vote and in case of a tie, the Chairman shall have a casting vote.

12.g) The Secretary shall issue the notice for the meeting at least seven days before the scheduled date giving time, place, date and agenda of business of the meeting. The President can call an extra-ordinary or emergent meeting by giving 24 hours notice.

12.h) The Executive Committee shall be competent do all such acts, deeds and things as may be considered incidental or conclusive to the fulfillment of the objectives of the Devasthanam as noted under 3(a) to 3(b) of the Memorandum of Association.

12(i) The Executive Committee shall have power to raise, receive or collect funds from the public for the Devasthanam.

12(j) To receive grant and contribution from the Government both State and Central and from other trust or statutory bodies, companies, societies, clubs and individual persons or persons.

12(k) To incur loan from any source on such condition as it may think fit.

12(l) To invest money in any bank of the State Bank of India or any Nationalized Bank on such terms as it may think fit.

12(m) To accept and hold shares in any Limited company which are donated to the Devasthanam.

12(n) To encash and endorse bills, cheques Government Promissory Notes, Securities, Shares etc,

12.(o) To execute bonds of any kind or enter into a contract necessary for the furtherance of the cause of Devasthanam keeping in view the objective of the Devasthanam.

12.(p) To purchase, acquire, takeover properties in furtherance to the aims and objectives of the Devasthanam.

- (q) To dissolve the Devasthanam at any time in the manner hereinafter provided.
- (r) To approve Sub -Committee formed by the Executive Committee in the manner hereinafter provided.
- (s) If 20 members express their desire in writing for calling a general body meeting, such **General Body** meeting should be called for, immediately within 10 days, giving seven day's notice and clear indication of matters to be discussed at the meeting.
- (t) To open and operate accounts with any branch of state Bank of India or any Nationalized Bank provided that in all cases only the President, Secretary and Treasurer shall operate the same and signature of any two shall be required in all cheques etc, for payment. The signature of treasurer is necessary on all cheques.
- (u) To prepare and publish annual report together with annual statement of accounts together with annual statement of accounts duly audited by the appointed Auditor.
- (v) To appoint auditor, legal Advisor, Banker and such other persons on such terms and conditions as may be necessary for the purpose of the Devasthanam.
- (w) To prepare service Rules and Rules of conduct for all kinds of employees paid or honorary and also to introduce Rules for the inmates and to take all type of disciplinary action against them.
- (x) To undertake and execute all such acts, deeds and transactions as may be considered necessary for furtherance of the aims objectives of the Devasthanam.

13, Sub-Committees: Sub-Committees may be constituted by Executive Committee in such a manner and purpose and with such members of members and for such period and purposes as the Executive Committee may decide from time to time. All the resolutions of the Sub- Committee shall be valid and operative if and when approved by the Executive Committee of the Devasthanam, Constitutions and function of the sub- Committee and the selection and the duties of its office bearers shall be determined by the Executive Committee which shall be competent to appoint Adhoc Committee or an Administrator or by dissolving the sub-committee or keeping it suspended for such period as may be deemed necessary.

14. General Body Meeting of the Devasthanam :-

- (a) There shall be at least one General Body meeting of the Devasthanam in the month of April every year or on such date and time as may be decided by the Executive Committee.
- (b) The Secretary shall issue the notice for the meeting at least two weeks before the scheduled date.
- (c) All the members of the Executive Committee shall be ex-office members of the General Body of the Devasthanam and they shall hold their respective posts as President, Secretary, Treasurer etc.

Generally the following Agenda shall be taken up for discussion and decision:-

1. Proceedings of the last meeting to be confirmed.
2. Report of the working of the Devasthanam by the Secretary.
3. Accounts and Audit Report.
4. Appointment of Auditors.
5. Election of members of the Executive Committee as and when due.

(c) One fifth of the total number of members shall form the quorum and all questions shall be decided by the Majority of votes and only chairman shall have a casting vote in case of tie.

(d) An extra-ordinary General Body Meeting of the Devasthanam called by the President or in his absence by Vice - President on three day's notices for decision or may urgent matters.

15. **Powers, Functions and Duties of the Office-Bearers:-** The Powers, Functions and Duties of the office-bearers of the Executive Committee shall be determined by the Executive Committee from time to time. The Secretary shall conduct all activities, make correspondence, receive grants and contributions both from public and the Governments, sign deed of acceptance and/or Similar documents on behalf of the Executive Committee, Operate Bank Account (jointly with President or treasurer) make expenditure and keep the Accounts and do all other acts, deeds and things for fulfillment of all the aims and objectives of the Devasthanam or any of them as mentioned in the Memorandum of Association as may be assigned to him by the Executive Committee from the time to time. Other office-bearers like Joint Secretaries and Treasures shall assist the Secretary.

16. **Suits and Legal Proceedings:-** The Devasthanam may sue or may be suer in the name of the secretary. The Executive Committee shall decide if and when a suit is to be filed and/or defended and may authorize any of the Office-bearers to represent the Devasthanam by passing a Resolution.

17. **Audit:-** The Account of the Devasthanam shall be audited by a Chartered accountant appointed for this purpose in the Annual General Body meeting. It shall also be available for Inspections by the members on requisition to the Secretary as provided for above.

18. **Properties and Assets:-**

(a) All properties and assets by way of gift, Endorsement, purchase or otherwise shall be acquired in the name of the Sri Radha Govind Temple Devasthanam and shall vest in the Temple Devasthanam and shall vest in the Executive Committee of the Devasthanam.

(b) **Utilisation of Income:-** All properties of the Devasthanam shall be utilized strictly for the / benefit and improvement of the Devasthanam.

(c) **Safe custody of properties:-** The Executive Committee shall be responsible for the safe custody of properties, both moveable and immovable of the Devasthanam, Cash shall be kept in any branch of state Bank of India or any Nationalised Bank, which will



Continue from page-6

be operate by the president, secretary and treasurer (Any two shall have to sign the cheques etc. jointly for payment). The sign of Treasurer is necessary.

15. **Dissolution**: If the Devasthanam is required to be dissolved at any time for any reason, all the assets immovable or moveable shall be handed over to a Devasthanam of similar nature or to the Government by a resolution of the executive Committee with the approval of the general body which shall be valid if at least - $\frac{1}{3}$ of the members, attended the same and vote in favour of it.

16. **Validity of the Constitution**

17. The foregoing rules and regulations shall remain valid and operative until and unless the executive Committee makes any amendments and get the same approved by the general body meeting of the Devasthanam with $\frac{1}{5}$ majority of votes.

18. Any matter not specifically provided for in the rules above, shall be dealt with and decided by the executive Committee of the Devasthanam with $\frac{1}{5}$ majority of vote. We, the undersigned members of the Executive Committee of the Devasthanam do here by certify that the above is a true copy of the Rules & Regulations of the Devasthanam.

MEMORANDUM OF ASSOCIATION SRI RADHA GOVIND TEMPLE DEVASTHANAM.

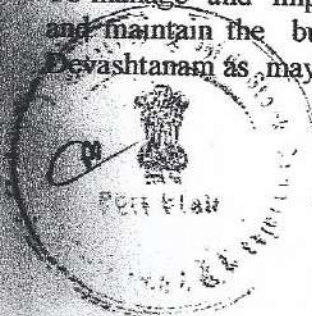
(Registered under Societies Registration Act, 1860).

1. **Name:-** This Devasthanam shall be called as Sri Radha Govind Temple Devasthanam.

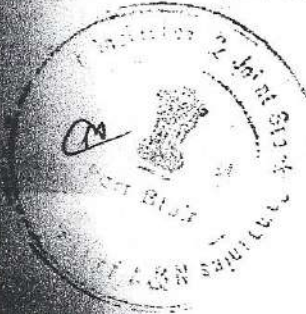
2. **Registered Office:-** - The Registered Office of the Devasthanam shall be located at Sri Radha Govind Temple Premises, Radha Govind Temple Road, Port Blair.

3. **Objects:-**

- a) To preach and promote the basic truth of mankind, karama in the light of the teaching of Lord Krishna. Worship the deity of Lord Krishna installed in shri Radha Govind Temple Devasthanam.
- b) To carry and conduct all spiritual, cultural and educational activities that may help harmonious development of an individual and ensure social and national integrity.
- c) To print, publish and sell or distribute books, Journals and periodicals as the Devasthanam may consider necessary for fulfillment of the objects either free of cost or at a nominal value.
- d) To accept as gift, to acquire, purchase, take on lease or hire all such moveable and immovable properties which may be considered necessary for fulfillment of the objects of the Devasthanam.
- e) To manage and improve all the properties or any part therefore of the Devasthanam and maintain the buildings of the Devasthanam and to construct buildings of the Devasthanam as may be necessary for realisation of the objects of the Devasthanam.



- f) To raise receive and collect funds from the Public in the form of donations, subscriptions, charity performances, or otherwise by means of personal or written appeal or through public meetings as may be considered necessary for the purpose of the Devasthanam.
- g) To borrow money for the Devasthanam and invest money of the Devasthanam in such a manner as the Devasthanam may consider necessary from time to time for realization of the objects of the Devasthanam.
- h) To accept and execute any trust and to make, endorse, and execute any bills of exchange, promissory notes and other negotiable instruments for the sole purposes, of improvement of the Devasthanam.
- i) To associate, incorporate, or amalgamate any other institutions or Devasthanams having objects wholly or partly similar to the objects of this Devasthanam.
- j) To do all other acts, deeds and things as are incidental may be considered necessary and contiguous to the attainment of the above objects of the Devasthanam, or any of them.
- k) All income from properties of Devasthanam shall strictly be utilized exclusively for the promotion and fulfillment of the objects of the Devasthanam.
- l) Person or persons to whom the properties and funds of the Devasthanam shall vest for the time being shall not be answerable for any loss or damage arising in the Administration or applications of the said properties or funds unless such loss or damage happens due to his or their willful default or neglect.
- m) To open accounts with any branch of the state Bank of India or any Nationalised Bank in the name of the Devasthanam and which shall be operated with joint signatures of any two, out of three Office Bearers, viz. President, Secretary and Treasurer, but the signature of treasurer shall be mandatory.
- n) The ownership, management and control of this Devasthanam shall entirely vest with the Executive Committee of the Devasthanam, which shall be competent to from and/or dissolve Management of day-to-day affairs of the different activities of the Devasthanam.
- o) "The numbers and addresses of the life members are as under:-



सचिव